



# UNIVERSITY OF TORONTO

## FACULTY OF MEDICINE

Faculty Council of the Faculty of Medicine  
Minutes of the April 29, 2013 meeting  
4:00 p.m. – 6:00 p.m.  
Medical Science Building 2317

**Members Present:** K. Pritzker (Speaker), I. Witterick, C. Whiteside, P. Poldre, C. Streutker, K. Berg, A. Jakubowski, S. Verma, G. McSheffrey, B. Scarth, F. Miller, A. Buchan, R. Hegele, B. Ballios, T. Justice, J. Rosenfield, R. Hegele, J. Barkin, M. Hanson, P. Hamel, R. Rumantir, W-C Lam, G. O'Leary, P. Catton, G. McSheffrey, A. Gotlieb, K. Pardhan, L. De Nil

**Regrets:** D. Templeton, I. Jacobs, M. Shandling, D. Anastakis, B. Papsin, T. Bressmann, A. Giacca, A. Rachlis, L. Girolametto

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### Call to Order

The Speaker called the meeting to order and noted that there was a quorum.

#### 1. Minutes of the previous meeting of Faculty Council – February 11, 2013

The minutes of the meeting of February 11, 2013 had been previously circulated. They were approved on a motion from S. Verma and seconded by I. Witterick.

#### 2. Report from the Speaker

Dr. Pritzker noted that the Agenda Committee had requested a modification to the membership of Faculty Council that would allow Post Doctorate Fellows to be represented. This item was brought up to the Governing Council Secretariat who indicated more consultation would be required and this item could not be included if the Constitution is to be approved during the current governance cycle. As the Governing Council Secretariat cited the potential impact this item could have on other Faculties among its concerns, the Agenda Committee will be drafting a letter to the Governing Council Secretariat asking that an investigation of the inclusion of Post Doctorate Fellows be conducted.

#### 3. Reports from the Dean's Office

##### 3.1 Report from the Dean's Office

Dean Whiteside noted that Dr. Ken Pritzker's term as speaker will be ending on June 30 and thanked him for his years of service. She noted the revitalization efforts undertaken by Dr. Pritzker as being valuable to the relevance and function of Faculty Council. The Dean also noted that medical student Jesse Kancir has been elected president of the Canadian Federation of Medical Students.

3.1.a Dean Whiteside invited Julie Lafford to speak new Faculty of Medicine Alumni Awards. Ms. Lafford indicated that this program will recognize the Faculty of Medicine's outstanding alumni by acknowledging their achievements publicly. She noted that there will be three awards: 1) The Faculty of Medicine Alumni Volunteer Award to recognize alumni volunteers whose loyalty,

dedication and generosity of spirit has added substantially to the quality of the Faculty of Medicine experience for students, faculty, staff and alumni. 2) The Lifetime Achievement Award recognizes alumni whose outstanding career achievements have earned them national or international prominence. These contributions can encompass leadership, research, teaching, clinical care, administration or public service. The recipient will have demonstrated the highest level of professionalism and served as a role model for current and future health care professionals. 3) The Rising Star Award recognizes alumni who will have graduated in the past 15 years, in recognition of their outstanding service to the Faculty, their local healthcare community, or a scientific or academic achievement. All of these awards are 'glory awards' in that there is no monetary prize.

### 3.2 Vice-Dean, Research & International Relations

Dr. Alison Buchan indicated her office has been working to bridge the gap as CIHR goes forward with changes to the open grants competition. The open grants competition as is currently is will not take place in September 2014. Dr. Buchan also indicated that she has just returned from Brazil and a joint partnership has been created with the University of Sao Paulo. She asked members of the faculty who have long term collaborations in Brazil to self-identify to her office.

### 3.3 Vice-Deans, Education

Dr. Jay Rosenfield reminded the members that the Education Achievement Celebration will be held on Tuesday May 7, 2013 from 4:15 - 7:00 pm at Hart House. The keynote speaker for this year's event is Adalsteinn Brown.

Dr. Rosenfield noted that the Faculty of Medicine is currently developing a work-plan with respect to the implementation of the following implementation tactic from the Task Force on Medical Academies (TOMA Report): Develop inter-institutional relationships preferably through letters of agreement among partner institutions to provide clarity about the oversight and management of the Academy System. In addition, a draft Academy Membership Framework is being developed in consultation with the Academy Directors, articulating definitions of Anchor, Associate and Specialty Academy Sites. We are currently consulting with Academy member sites, starting with Anchor Academy Sites and consultations with our affiliated sites will continue through the summer. Further questions about this initiative can be directed to Paul Tonin, Manager, UME Strategic Operations & Policy. He also noted that the CARMS Match process resulted in 97% of students applying to Canadian residency positions were matched in the first round of CaRMS, in comparison with a national average of 95%. 60% matched to U of T programs and 35% matched to Family Medicine. 56% of the Family Medicine-matched students have matched to Family Medicine at U of Toronto. Five additional students matched to programs in the U.S. In the second CaRMS match, 4 of 6 participating applicants were matched, one to Family Medicine and 3 to other residency programs.

The Medical Radiation Sciences Program was host to the Canadian Medical Association – Conjoint Committee on Accreditation in January 2013. All three streams of the MRS Program were accredited at that time. The Radiation Therapy stream received the maximum six-year accreditation and Nuclear medicine received six-year accreditation after the Program instituted a safety policy. Radiological Technology currently has a two-year accreditation; however the Program is in the process of submitting further documentation with the intent to move to a six-year accreditation. Concurrently the MRS Program was evaluated against the University of Toronto Quality Assurance Program (UTQAP) where we received a very favourable report. Following the two year suspension of the Nuclear medicine stream, the Program was able to take this opportunity to make considerable changes to the nuclear medicine curriculum. An extensive review was undertaken and many stakeholders were engaged in the process to design and develop an innovative curricular approach. The curriculum redesign has received approval in principle from the Michener Institute as well as the Faculty of Medicine Education Committee. The nuclear medicine stream will be accepting students as of September 2014.

The PGME Accreditation Visit was held from April 7-12 and we would like to thank you all for your enthusiasm and engagement through this process. Strengths or features of PGME that were highlighted in

the Chairs' verbal remarks included: The high level of integration of education between the university and the 27 affiliated hospitals and health facilities. The matrix leadership approach across the Faculty The leadership and responsiveness to program and site needs and the centrally available resources from the PGME office The resident-centred approach The development of and the outcomes from the Office of Integrated Medical Education (OIME) The Department of Family and Community Medicine's approach to faculty development The integration of interprofessional collaboration and care in the Family Medicine programs Inspiring research environment for faculty and residents. The Family Medicine programs and sites 'Red Button' program Areas for improvement: Integration of information/health informatics systems across or between the 27 hospitals and health facilities. Other opportunities for improvement included: The support systems for Program Directors and program administrators appeared to need some review and improvements. The online learning system, PGCorEd, has superb educational content, but review is needed to enable better integration into the residency programs and improved resident satisfaction. The simulation centres and activities for residents across the Faculty of Medicine would benefit from improved integration.

In the PGME CARMS Match, U of T had a very successful match, filling all of our 416 PGY1 positions plus two Family Medicine positions sponsored by the Department of National Defense. The University of Toronto, despite having the most positions to fill of all schools in Canada, was the only school to fill in the first round. Of the 416 filled positions: 346 were filled by Canadian medical graduates and 70 were filled by International Medical Graduates. Of the 346 U of T PGME positions for Canadian Medical Graduates were filled by 123 U of T graduates, 140 from other Ontario medical schools, 71 from other Canadian medical schools, and 12 from the U.S This year we had 1716 applicants for 348 CMG positions and 2,224 applicants for 70 IMG positions. More information can be found here:

Continuing Education and Professional Development would like to thank you all faculty members for their engagement in the preparation and execution of our Accreditation Visit, held on March 22 and 23, 2013. The Site Surveyors were Dr. Brenda Cholin & Dr. Jocelyn Lockyer. Although we will not be in receipt of an AFMC CACME report regarding standing until approximately June, verbal feedback indicates that we are compliant in all criteria.

#### **4. New Business**

##### **4.1 Education, Graduate Education, Research and CEPD Committee**

The following was moved by I. Witterick and seconded by P. Hamel:

"Be it Recommended that the Council of the Faculty of Medicine concur with the following recommendations approved by the Council of the Dalla Lana School of Public Health:

THAT the Dalla Lana School of Public Health be disestablished as an Extra Departmental Unit A (EDU:A) in the Faculty of Medicine, effective July 1, 2013; and

THAT the Dalla Lana School of Public Health be re-established as a Faculty, retaining its current name, effective July 1, 2013."

The Speaker invited Dean Whiteside to speak to the motion. Dean Whiteside informed Council that when the Dalla Lana School of Public Health was established as an EDU:A the long term goal was to establish it as an independent faculty. Significant work has been done to minimize the risk for the Dalla Lana School going forward. This move will establish the Dalla Lana School as the largest school of public health in Canada. She indicated that the current director will become the Dean of the new Faculty. Dean Whiteside noted that some minor changes have occurred since the proposal was approved at the Standing Committees.

The motion passed.

The following was moved by P. Hamel and seconded by S. Verma:

“THAT the Constitution and Bylaws of the Faculty of Medicine be amended as submitted.”

The Speaker noted that the documents had been pre-circulated and extensive consultation had been done with the Standing Committees. He reminded Council about the inclusion of Post Doctorate Fellows in the membership and the letter to the Governing Council Secretariat as noted in his report.

The motion passed.

#### **4.2 Education, Graduate Education, Research Committees**

The following were moved by I. Witterick and seconded by A. Buchan:

“THAT the Institute of Drug Research approved by Faculty Council on January 29, 2001 be disestablished.”

and

“THAT the proposal to establish the Centre for Collaborative Drug Research as an EDU:C be approved as submitted.”

Dean Whiteside noted that the first motion is required as the Institute of Drug Research, though previously established by Faculty Council, is not and has never been in operation.

The Speaker invited Dr. Ruth Ross to speak to the motion. Dr. Ross indicated that the proposed EDU:C will promote interdisciplinary and inter-institutional research, education, innovation, communication and advancement across the University. The primary goal of the Centre for Collaborative Drug Research will be to facilitate collaborative research interactions among University of Toronto scientists, teachers and students. Participating in the EDU:C will be the Faculty of Medicine’s Department of Pharmacology & Toxicology and the Department of Psychiatry; the Leslie Dan Faculty of Pharmacy; and the Centre for Addiction and Mental Health. The University has a wealth of expertise and research excellence in areas related to the study of mechanisms of drug action and toxicity, the discovery and functional characterization of novel drug targets, the development, formulation and pre-clinical testing of molecular entities as potential new drugs, the clinical testing of candidate therapeutics, the post-marketing surveillance of drug response/toxicity profiles, the analysis of drug utilization patterns in populations, the identification of best practices in pharmacotherapy, and studies of drug policy and health economics. The Centre for Collaborative Drug Research will have space in the Medical Sciences Building. The Centre will have three research themes: *Pharmacogenomics*, *Epigenetics and Personalized Pharmacotherapy* with the goal of improving therapy, maximizing health, minimizing drug side-effects and identifying new drug targets using genomics; *New Drug Targets in Neurobiology* with the goal of discovering new treatments for debilitating CNS disorders through identification of novel targets/mechanisms and the translation of this knowledge into drug discovery; and *Natural Products in Health and Disease* with the goal to reach a greater understanding of the effects and utilization of natural products in maintaining health and in treating disease.

The motion passed.

The following was moved by I. Witterick and seconded by S. Verma:

“THAT the proposal to establish the Centre for Child Nutrition, Health and Development as an EDU:C be approved as submitted.”

The Speaker invited Dr. Mary L’Abbé to speak to the motion. Dr. L’Abbé indicated that the Centre for Child Nutrition, Health and Development is being set up to advance child nutrition and healthy development. Currently, inadequate nutrition during childhood results in an increased risk of illness, and adverse impacts on learning and social behaviour. Early intervention can significantly reduce disease and improve health of children. The Centre will be co-lead by the departments of Nutritional Sciences, Family & Community Medicine, and Paediatrics. The Centre will partner with St. Michael’s Hospital, the Fraser Mustard Institute for

Human Development, the Hospital for Sick Children and Mount Sinai Hospital. In addition, the Centre will collaborate with a number of other departments and faculties within the University. A Director will be appointed by and report to the Dean of Medicine and will work with the Centre's Executive Committee (composed of the Chairs of the lead departments, and representatives from other partners). Dr. L'Abbe will be the interim Director of the Centre and it will be housed in the MaRS building.

The motion passed.

### **4.3 Education and Research Committees**

The following was moved by L. De Nil and seconded by A. Buchan:

“THAT the University of Toronto Centre for Patient Safety be renamed The Centre for Quality Improvement and Patient Safety”

The Speaker invited Ms. Leahora Rotteau to speak to the motion. Ms. Rotteau indicated that during the original naming process of the Centre resulting in only including the term patient safety as it was considered the current terminology. Since then, the more general terms of healthcare quality, performance measurement, quality improvement and others have been increasingly used by various stakeholders such as hospitals, researchers, and the general public. The work of the Centre has also increased its focus on quality improvement in addition to ongoing attention to patient safety. The Centres' two partner hospitals (Sunnybrook and The Hospital for Sick Children) are both in support of this change. Ms. Rotteau noted that it is believed that this name will better reflect the changing focus on quality more broadly and the work being done at the Centre.

The motion passed.

### **4.3 Education Committee**

The following was moved by P. Catton and seconded by P. Hamel:

“THAT the major modification to the Nuclear Medicine curriculum be approved as submitted.”

The Speaker called the motion to vote and it was approved.

## **5. Standing Committee Annual Reports**

### **5.1 PGME Board of Examiners**

Dr. Pam Catton presented the written report which is attached to these minutes.

### **5.2 Research Committee**

Dr. Paul Hamel presented the written report which is attached to these minutes.

### **5.3 Education Committee**

Dr. Ian Witterick was not available but provided the written report which is attached to these minutes.

### **5.4 Graduate Education Committee**

Dr. Luigi Girolametto was not available but provided the written report which is attached to these minutes.

## **6. Faculty Council Standing Committee Membership**

The Speaker drew the attention to the membership list provided and noted that there will be an online election for a vacancy on the Agenda (Executive) Committee.

#### **7. Faculty Council Forum**

Deputy Dean Sarita Verma presented a forum on the Quality Assurance process and the external reviews at the Faculty of Medicine.

#### **8. Adjournment**

The meeting was adjourned at 6:00pm

**2012-13 PGME Annual Report – Board of Examiners**  
**Data compiled: April 26, 2013**

**Board of Examiners**

**The Board of Examiners – Postgraduate Programs (BOE-PG)** is a committee of Faculty and Residents appointed by Faculty Council and currently chaired by Dr. Pamela Catton. At the request of a Program Director and Vice Dean-Postgraduate Programs, the BOE-PG reviews the cases of residents in academic difficulty to decide the course(s) of action, which may include remediation, remediation with probation, probation or suspension and dismissal. The assessment of a resident’s performance may include the evaluation of the resident’s academic, behavioural, ethical and professional performance in their residency program, or the evaluation/ recommendation from an independent process.

Dr. Susan Glover Takahashi, Director of Education and Research, with the addition of two educational consultants, continues to offer support and educational expertise to programs in the planning of a remedial program. Dr. Glen Bandiera, Associate Dean PGME (Admissions and Evaluation) also provides his support and expertise as needed. The PGME Education and Research Unit provides teaching and assessment resources to assist Program Directors with a remedial program, as well as, direction to communication and professionalism skills coaching resources.

As indicated in the table below, the number of new cases and the volume of reports for review have remained steady this academic year. The rate of successful completion of remediation remains steady.

**Summary of BOE Activity as of April 26, 2013**

<b>BOE ACTIVITY</b>	2009-10	2010-11	2011-12	<b>2012-13</b> (to April 26, 2013)
Meetings	8	11	11	<b>9</b>
Reports reviewed	29	53	64	<b>44</b>
<b>CASE VOLUMES</b>	2009-10	2010-11	2011-12	<b>2012-13</b> (to April 26, 2013)
New Cases	14	19	19	<b>13</b>
Active Cases (new + ongoing at year end)	14	12	18	<b>12</b>
<b>OUTCOMES</b>	2009-10	2010-11	2011-12	<b>2012-13</b> (to April 26, 2013)
TOTAL Closed Cases	18	24	24	<b>9</b>

▪ Successful Completion	8	15	22	<b>8</b>
▪ Resignation	1	2	2	<b>1</b>
▪ Transfers	0	0	0	<b>0</b>
▪ Dismissal	0	0	0	<b>0</b>
▪ Appeals	0	0	0	<b>0</b>
▪ Other Outcome	0	1	0	<b>0</b>





## Research Committee 2012-2013 Annual Report

The Research Committee met twice over the course of the academic year, one of the usual meetings cancelled due to a lack of items needing consideration. An additional meeting was also called in order to discuss changes and clarifications to the proposal for the Centre for Child Nutrition, Health and Development.

The Research Committee considered a number of the more important issues that were also matters considered at the the Council today. Among these were the changes to the Constitution and the By Laws of the Faculty of Medicine and the creation of a new Faculty of Public Health Sciences.

Concerning these changes, the Research Committee had some specific concerns in the context of the Constitution and the proposed changes. Specifically, the Committee thought that there should be inclusion of Post Doctoral Fellows (PDFs) as voting members on Faculty Council. While the Research Committee agreed that they should be represented, there was ambiguity at the time this issue was raised as to whether the definition of "Fellow" already present in the Constitution also included PDFs rather than only MDs enrolled in fellowship Programs. While this initially escaped further investigation, the Dean kindly clarified this issue stating that the current definition referred specifically to MDs and not Fellows of the Ph.D. flavour. While no vote was taken, the Agenda Committee appeared to be willing to include PDFs on Council but requested some clarification from the Provost's Office. Inclusion of PDFs on our Council was met with resistance by the Provost's Office who stated, as was relayed to the members of the Agenda Committee, that since PDFs were not represented on Governing Council, the Constitution of the FoM would not be able to accommodate this group. When it was pointed out that Residents and Fellows were not represented on Governing Council either, another apparent intervention took place in which, as it was relayed to us that, given the implications for Faculties across campus, inclusion of PDFs on Council in the FoM should be taken up next year. It is noted that the Chair of the Agenda Committee has recommended "...that Mae-Yu Tan Assistant Secretary of the Governing Council, and Jane Harrison strike a multi Faculty group to develop a definition of "postdoctoral fellow" that can be incorporated into the Constitution of this and any other Faculty and provide the 'postdoctoral fellow' category an estate within Faculty Councils."

A continuing issue that has also been discussed and to which the Research Committee would like to draw some attention are the proposed changes to the grant and review system at the CIHR. Next spring appears to be the date of the final competition under the existing system. There remains significant concern about the nature of the new review system. Furthermore, while we have not seen any recent changes or announcements, there appears an issue with researchers who would normally renew their grants in the September of 2014. Apparently this competition will not be held and, until the full implementation of the new system occurs, some considerable gap in funding may accrue to those investigators. There appears to be no policy at the CIHR or in the Faculty of Medicine to deal with this shortcoming. I expect that we will continue to be seized of this matter in the next academic year.

This, then, concludes my summary of our activities for the 2012-13 academic year for the Research Committee.



## Education Committee 2012-2013 Annual Report

The Education Committee of Faculty Council met three times in the 2012-2013 academic year. The role of the Committee is to safeguard the standards and quality of the Undergraduate and Postgraduate Medical Programs, the Medical Radiation Sciences Program, and the Physician Assistant Professional Degree Program with regard to Admissions, Awards, Financial Aid, and Curriculum and Evaluation.

The Committee was involved in the ongoing amendments to the Constitution and By-Laws of Faculty Council both in the consultative process and in the final approval of the documents being presented to Council for approval on April 29, 2013. In addition to this, the Committee approved an amendment to the By-Laws in relation to the revision of two senior academic leadership positions in the Faculty of Medicine. These revisions necessitated the amendment of the Guidelines for Procedure of the Faculty of Medicine Appeals Committee and a more substantial review of this document is currently underway with anticipated completion in 2013-2014.

The Physician Assistant Professional Degree Program presented proposals to change the passing grade for credit courses from 73% to 60% and to have the program begin in the Fall rather than the Winter semester. The modifications (both subsequently approved by Council) indicate that the Program, started in 2010, is adapting based on student and instructor feedback in order to offer an improved experience to all stakeholders.

The Medical Radiation Sciences Program has requested a major modification to the Nuclear Medicine Technology stream of the Program through the new University of Toronto Quality Assurance Process. This is a progression from the suspension of admissions to the Nuclear Medicine Technology stream approved by Council last year. The suspension of admissions and curriculum redesign are due to recent changes in technology, the shortage of medical isotopes and the current job market.

The UME and PGME Annual Reports were not received due to the extended length of the most recent meeting of the Education Committee and the Chair asked the Vice-Deans associated with those reports to present this information at the next regularly scheduled meeting. The Committee did receive an outline of the UME review of admission requirements which was undertaken in the Fall semester. The purpose of the project was to advance the admissions retreat recommendations with respect to admissions prerequisites and the MCAT, to review current prerequisites, and recruit and select students who will make the best physicians upon graduation.